

| County or    | Stamps, Inspections, |                    |       | Governing Body |                     |
|--------------|----------------------|--------------------|-------|----------------|---------------------|
| Municipality | Other Fees           | Other Requirements | Party | Address        | Telephone / Website |

| Illinois*          | • \$0.50 per \$500 |   | Seller | County Recorder's Office                    |  |
|--------------------|--------------------|---|--------|---|--|
| Cook County*       | • \$0.25 per \$500 | <ul> <li>Grantor/Grantee form to complete for exempt transaction</li> <li>Required to use MyDec online program</li> </ul> | Seller | 118 N. Clark St, #120<br>Chicago, IL 60602  | (312) 443-5086<br>www.cookcountyclerkil.gov/recor<br>dings           |
| DeKalb<br>County*  | • \$0.25 per \$500 |   | Seller | 110 E. Sycamore St<br>Sycamore, IL 60178    | (815) 895-7156<br>www.dekalbcounty.org                               |
| DuPage<br>County*  | • \$0.25 per \$500 |   | Seller | 421 N. County Farm<br>Wheaton, IL 60187     | (630) 682-7200<br>www.dupagecounty.gov/                              |
| Grundy<br>County*  | • \$0.25 per \$500 |   | Seller | 111 Washington St<br>Morris, IL 60450       | (815) 941-3215<br>www.grundycountyil.gov/                            |
| Kane County*       | • \$0.25 per \$500 |   | Seller | 719 S. Batavia Ave<br>Geneva, IL 60134      | (630) 232-5935<br><u>www.countyofkane.orq</u>                        |
| Kendall<br>County* | • \$0.25 per \$500 |   | Seller | 111 W. Fox St<br>Yorkville, IL 60560        | (630) 553-4112<br>www.kendallcountyil.gov                            |
| Lake County*       | • \$0.25 per \$500 | <ul> <li>Required to use MyDec online program</li> </ul>  | Seller | 18 N. County St<br>Waukegan, IL 60085       | (847) 377-2575<br>www.lakecountyil.gov                               |
| LaSalle<br>County* | • \$0.25 per \$500 |   | Seller | 707 Etna Rd - Room 269<br>Ottawa, IL 61350  | (815) 434-8226<br>https://lasallecountyil.gov/                       |
| McHenry<br>County* | • \$0.25 per \$500 |   | Seller | 2200 N. Seminary Ave<br>Woodstock, IL 60098 | (815) 334-4110<br>(815) 338-2040 Ext. 115<br>www.mchenrycountyil.gov |
| Will County*       | • \$0.25 per \$500 |   | Seller | 302 N. Chicago St<br>Joliet, IL 60431       | (815)-740-4646<br>www.willcountyrecorder.com                         |

1



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees   | Other Requirements   | Party  | Governing Body<br>Address                               | Telephone / Website  |
|---------------------------|--|--|--------|---|--|
|                           | •  |  |        |   |  |
| Addison                   | <ul> <li>Stamp \$2.50 per \$1,000</li> <li>\$50 Exempt stamp required</li> <li>Final water bill must be paid</li> <li>\$0 - Sewer inspection</li> </ul>                                | <ul> <li>Certificate of Sewer Compliance required-call 2 weeks prior to close</li> <li>Final water meter reading -call 24 hours prior to close</li> <li>Permit release required</li> <li>Buyer required to make 2 trips to village:</li> <li>1.To complete the application to establish water and sewer prior to closing.</li> <li>2.To provide PTAX and copy of deed for stamps, must appear in person</li> </ul> | Buyer  | One Friendship Plaza<br>Addison, IL 60101               | (630) 693-7530<br><u>www.addisonadvantage.org</u>                                  |
| Algonquin                 | <ul><li>No city stamps</li><li>Final water bill must be paid</li></ul>   | <ul><li>Permit release required (call to verify)</li><li>Both Buyer &amp; Seller need to complete Stop/Start Form</li></ul>  |        | 2200 Harnish Drive<br>Algonquin, IL 60102               | (847)658-2700<br><u>www.algonguin.org</u>  |
| Alsip                     | <ul> <li>Stamp \$3.50 per \$1,000 -</li> <li>\$100 minimum</li> <li>\$15 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>                                       | <ul> <li>Transfer form required - available online</li> <li>Provide village copy of contract signed by both parties and indicating sales price, address, &amp; PIN</li> <li>Seller must be at home for final water meter reading</li> <li>No personal checks</li> </ul>  | Seller | 4500 West 123rd St<br>Alsip, IL 60803                   | (708) 385-6902<br><u>www.villageofalsip.org</u>                                    |
| Antioch                   | • Final water bill must be paid  | <ul> <li>Schedule final water meter reading at least 7 days prior to<br/>close.</li> </ul>   | Seller | 874 Main St<br>Antioch, IL 60002                        | 847-395-1000<br><u>www.antioch.il.gov</u>  |
| Arlington<br>Heights      | <ul><li>No city stamps</li><li>Final water bill must be paid</li></ul>   |  |        | 3435 N. Kennicott Ave<br>Arlington Heights, IL<br>60004 | (847)368-5000<br><u>www.vah.com</u>  |
| Aurora*                   | <ul> <li>Stamp \$3.00 per \$1,000 Round<br/>up to nearest thousand</li> <li>\$30 Exempt stamp required</li> <li>Final water bill and all other<br/>village debts to be paid</li> </ul> | <ul> <li>Transfer form required - available online and copy of MyDec w/legal</li> <li>Seller requests Statement of Open Accounts (water bill) - contact village 5 days prior to close to obtain.</li> </ul>  | Seller | 44 E. Downers<br>Aurora, IL 60507                       | (630) 256-3570<br><u>www.aurora-il.org/925/Real-Esta</u><br><u>te-Transfer-Tax</u> |
| Barrington                | <ul><li>No city stamps</li><li>Final water bill must be paid</li></ul>   |  |        | 200 S. Hough St<br>Barrington, IL 60010                 | (847)304-3400<br>www.barrington-il.gov   |
| Bartlett                  | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>   | <ul> <li>Transfer form required - available online</li> <li>Provide village PTAX and copy of deed or sales contract for stamps</li> <li>Complete Vacant Building Registration Form and inspection if REO property</li> </ul>   | Seller | 228 S. Main<br>Bartlett, IL 60103                       | (630) 540-5950<br><u>www.bartlettil.gov</u><br>(under Village Forms)               |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees   | Other Requirements  | Party  | Governing Body<br>Address                      | Telephone / Website   |
|---------------------------|--|---|--------|--|---|
|                           |  |   |        | -  |   |
| Batavia                   | <ul><li>No city stamps</li><li>Final water bill must be paid</li></ul>   | <ul> <li>Need to provide buyer's name</li> </ul>  |        | 100 N. Island Ave<br>Batavia, IL 60510         | (630) 879-1424<br>www.cityofbatavia.net                           |
| Beach Park                | <ul> <li>\$25 Zoning Inspection and<br/>Certification</li> <li>\$100 - Inspection fee for<br/>property vacated for 6+ months</li> <li>All village debts must be paid</li> </ul>  | <ul> <li>Submit zoning application 10 days prior to close. Contact village to obtain application</li> </ul>   | Seller | 11270 W. Wadsworth Rd<br>Beach Park, IL 60099  | (847) 246-6006 – Donna Perez<br><u>www.villageofbeachpark.com</u> |
| Bedford Park              | <ul> <li>Stamp \$50 flat fee</li> <li>\$0 Exempt stamp required</li> <li>Water bills must be paid</li> </ul>   | <ul> <li>Transfer form required – available online</li> <li>Inspection required - no fee (call to schedule)</li> <li>Home inspection by village</li> </ul>  | Seller | 6701 South Archer Rd<br>Bedford Park, IL 60501 | (708) 458-2067<br>www.villageofbedfordpark.com                    |
| Bellwood                  | <ul> <li>Stamp \$5.00 per \$1,000<br/>(obtained prior to close)</li> <li>Stamp \$10.00 per \$1000<br/>(obtained after close)</li> <li>\$10 Exempt stamp required</li> <li>\$175 inspection</li> <li>Final water bill must be paid</li> </ul> | <ul> <li>Provide village original deed, contract, certificate of occupancy<br/>and survey for stamps</li> <li>Transfer form required &amp; obtained when final water bill is paid</li> <li>Allow 7 days for inspection</li> </ul> | Seller | 3200 Washington Blvd<br>Bellwood, IL 60104     | (708) 547-3500<br><u>www.vil.bellwood.il.us</u>                   |
| Bensenville               | <ul> <li>No stamps required</li> <li>All village debts must be paid</li> <li>\$55 – Inspection fee if property vacated 120+ days</li> </ul>  |   |        | 12 S. Center St<br>Bensenville, IL 60106       | (630) 766-8200<br><u>www.bensenville.il.us</u>                    |
| Berkeley                  | <ul> <li>No stamp required</li> <li>\$350 Pre-sale inspection<br/>required (expires after 6<br/>months)</li> <li>All village debts must be paid</li> </ul>   | <ul> <li>Plat of survey required prior to closing</li> <li>Cash or certified check only</li> <li>Home and sewer inspections required and ONLY performed on<br/>Mondays.</li> <li>Allow 2-3 weeks for inspections</li> </ul>       | Seller | 5819 Electric Ave<br>Berkeley, IL 60163        | (708) 449-8840<br><u>www.berkeley.il.us</u>                       |



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees   | Other Requirements   | Party  | Governing Body<br>Address                        | Telephone / Website   |
|---------------------------|--|--|--------|--|---|
|                           | -<br>-   |  |        |  |   |
| Berwyn                    | <ul> <li>Stamp \$10.00 per \$1,000</li> <li>\$100 Exempt stamp required</li> <li>\$50 Inspection</li> <li>\$75 Inspection for 2 flat</li> <li>\$125 Minimum inspection fee<br/>for commercial (based on sq.<br/>footage)</li> <li>Final water bill must be paid</li> </ul> | <ul> <li>Transfer form req., 2 part form available only at village hall<br/>Make property inspection payment, then call 708-788-2660 ext<br/>6445 or 6449 to schedule at least 30 days in advance. Schedule<br/>water at the same time or 3-5 days before</li> <li>Provide village PTAX and original deed for stamps</li> <li>Call the Water Dept. 5 days prior to close. (708)788- 2660<br/>x6464</li> <li>No personal checks, only cashier check accepted</li> </ul> | Seller | 6700 W. 26th St<br>Berwyn, IL 60402              | (708) 788-2660<br>Jeanette x3255,<br>Compliance-Helen<br>708-749-6445<br><u>www.berwyn-il.gov</u> |
| Bloomingdale              | <ul><li>No city stamps required</li><li>Final water bill must be paid</li></ul>  |  |        | 201 S. Bloomingdale Rd<br>Bloomingdale, IL 60108 | (630) 893-7000<br>www.villageofbloomingdale.org   |
| Blue Island               | <ul> <li>No city stamps required</li> <li>\$100 Inspection SRR, condo,<br/>townhome</li> <li>Inspection fee for other<br/>property types vary, contact the<br/>village.</li> <li>All village debts must be paid</li> </ul>   | <ul> <li>Complete Notice of Intent to Sell application</li> <li>Final water meter reading required</li> <li>Certificate of Closing will be issued upon completion of all requirements</li> </ul>   | Seller | 13051 S. Greenwood Ave<br>Blue Island, IL 60406  | (708) 597-8606<br><u>www.blueisland.org</u>   |
| Bolingbrook*              | <ul> <li>Stamp \$7.50 per \$1000</li> <li>All village debts must be paid -<br/>clearance letters valid for 5 days</li> <li>\$50 Exempt stamp required</li> </ul>   | <ul> <li>Provide original deed, PTAX to obtain stamps, if not original signature must provide POA</li> <li>Residential Transfer &amp; Information form required – available online, if not original signature provide POA</li> </ul>   | Split  | 375 Briarcliff<br>Bolingbrook, IL 60440          | (630) 226-8430<br>www.bolingbrook.com   |
| Broadview                 | <ul> <li>\$175 certification of<br/>compliance stamp</li> <li>\$100 or more Inspection<br/>depending on property type</li> <li>Final water bill and all other<br/>village debts must be paid</li> </ul>  | <ul> <li>Provide original deed for village to affix stamp.</li> <li>Call village for final water meter reading</li> <li>Certification of Compliance stamp must be initiated by the village clerk. Cannot record without.</li> <li>Certificate of Occupancy required</li> <li>Final water meter reading required</li> <li>No personal checks</li> </ul>   | Seller | 2350 S. 25th Ave<br>Broadview, IL 60153          | (708) 681-3600<br><u>www.brookfieldil.gov</u>   |
| Brookfield                | • Final water bill and all other village debts must be paid  | Resale Certificate of Compliance required by Buyer   | Both   | 8820 Brookfield Ave<br>Brookfield, IL 60513      | (708) 485-7344<br><u>www.brookfieldil.gov</u>   |
| Buffalo Grove             | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>All village debts must be paid</li> </ul>  | <ul> <li>Provide copy of deed and PTAX to obtain stamps</li> <li>Transfer form required – available online</li> </ul>  | Seller | 50 Raupp Blvd<br>Buffalo Grove, IL 60089         | (847) 459-2500<br><u>www.vbg.org</u>  |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees  | Other Requirements  | Party  | Governing Body<br>Address                          | Telephone / Website  |
|---------------------------|---|---|--------|--|--|
|                           |   |   |        |  |  |
| Burbank                   | <ul> <li>Stamp \$5.00 per \$1,000 -<br/>minimum \$100</li> <li>\$0 Exempt stamp required</li> </ul>   | <ul> <li>Final water meter reading required 72 hours prior to closing call (708) 424-6030</li> <li>Transfer form required</li> <li>Provide village deed for stamps when exempt</li> <li>Certified funds only/Requires paid garbage bill (708) 385-8252</li> </ul>   | Seller | 6530 W. 79th St<br>Burbank, IL 60459               | (708) 599-5500<br><u>www.burbankil.gov</u>                                 |
| Burnham                   | <ul> <li>Stamp \$5.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>  | <ul> <li>Provide copy of signed and notarized deed and contract to obtain stamps</li> <li>Cash only for payment</li> <li>Transfer form required</li> </ul>  | Buyer  | 14450 Manistee<br>Burnham, IL 60633                | (708) 862-9150<br><u>https://burnham-il.gov/</u>                           |
| Calumet City              | <ul> <li>Stamp \$8.00 per \$1,000 to<br/>\$2M</li> <li>\$4 Seller</li> <li>\$4 Buyer</li> <li>\$0 Exempt stamp for Judicial<br/>Sales deed</li> <li>\$50 Exempt stamp req on SFR</li> </ul>   | <ul> <li>Transfer form required - available online</li> <li>Pick up stamps 48 hrs prior to closing</li> <li>Contact the municipality for stamp rates over \$2M.</li> </ul>  | Split  | 670 Wentworth<br>Calumet City, IL 60409            | (708) 891-8110<br><u>www.calumetcity.org</u>                               |
| Calumet Park              | <ul> <li>Stamp \$5.00 per \$1,000</li> <li>\$50 Exempt stamp required</li> <li>\$100 Inspection (Buyer charge)</li> <li>Inspection fee varies for other properties, contact village</li> <li>Final water bill to be paid</li> </ul> | <ul> <li>Depending on inspection, city may require a \$2,500 escrow to obtain stamps, as-is affidavit required if inspection fails</li> <li>FOIA request allow 5 days</li> <li>Transfer dec form, copy of deed &amp; copy of 1st page of contract required</li> <li>Water dept billing contact form required</li> </ul> | Either | 12409 S. Throop<br>Calumet Park, IL 60643          | (708) 389-0851<br>www.calumetparkvillage.org                               |
| Carol Stream              | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>\$25 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>   | <ul> <li>Provide sales contract and PTAX to obtain stamps</li> <li>Transfer form required – available online</li> <li>Must schedule final water meter reading - 2 day notice required, need final water bill payment</li> </ul>   | Seller | 500 N. Gary Ave<br>Carol Stream, IL 60188          | (630) 665-7050<br>(630) 871-6222 Water Dept.<br><u>www.carolstream.org</u> |
| Carpentersville           | • No stamps required  | Final water meter reading required  |        | 1200 L.W. Besinger Dr<br>Carpentersville, IL 60110 | (847)551-3476<br><u>www.cville.org</u>                                     |
| Channahon                 | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>Final water and garbage bills<br/>must be paid</li> </ul>   | <ul> <li>Transfer form required - available online</li> <li>Provide original deed and PTAX form to obtain stamps</li> </ul>   | Buyer  | 24555 S. Navajo Dr<br>Channahon, IL 60410          | (815) 467-5311<br><u>www.channahon.org</u>                                 |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees  | Other Requirements  | Party  | Governing Body<br>Address                           | Telephone / Website                                   |
|---------------------------|---|---|--------|---|---|
|                           |   |   | -      |   |   |
| Chicago*                  | <ul> <li>Stamp \$5.25 per \$500</li> <li>\$1.50 per \$500 Seller</li> <li>\$3.75 per \$500 Buyer</li> <li>\$0 Exempt stamp required</li> </ul>  | • City transfer declaration form required (available at FATIC offices)  | Both   | 121 N. LaSalle St<br>Room 107<br>Chicago, IL 60602  | (312) 747-4747<br>www.cityofchicago.org               |
| Chicago                   | <ul> <li>\$120 Zoning Certificate</li> <li>\$50 Water Certification</li> <li>(First American fee for<br/>obtaining certificates - \$75)</li> </ul>  | Water certificate required on exempt deeds as well  | Seller |   |   |
| Chicago<br>Heights        | <ul> <li>Stamp \$4.00 per \$1,000</li> <li>\$100 Exempt stamp required</li> <li>\$100 Inspection</li> <li>All village debts must be paid</li> </ul>   | <ul> <li>Transfer form required - available online</li> <li>Provide village original deed for exempt stamps</li> <li>Final water reading required, No personal checks</li> </ul>  | Seller | 1601 Chicago Rd<br>Chicago Heights, IL<br>60411     | (708) 756-5300<br><u>www.cityofchicagoheights.org</u> |
| Cicero                    | <ul> <li>Stamp \$10.00 per \$1,000</li> <li>\$50 Exempt stamp required</li> <li>\$50 Minimum inspection</li> <li>Final water bill must be paid</li> </ul>                                     | <ul> <li>Certificate of compliance application &amp; zoning request form<br/>needed to start the process.</li> <li>Transfer form required - available at village hall</li> <li>Provide village original deed, PTAX and cert of compliance for<br/>stamps</li> <li>Schedule inspection at least 30 days in advance of closing</li> <li>Village hall closed on Fridays, cashiers checks only</li> </ul> | Seller | 4949 W. Cermak Rd<br>Cicero, IL 60804               | (708) 656-3600<br>www.thetownofcicero.com             |
| Clarendon Hills           | <ul> <li>No stamps required</li> </ul>  | Final water meter reading required.   |        | 1 N. Prospect Ave<br>Clarendon Hills, IL 60514      | (630) 323-3500<br>www.clarendonhills.us               |
| Country Club<br>Hills     | <ul> <li>Stamp \$5.00 per \$1,000 - \$50 min.</li> <li>\$50 Exempt stamp required</li> <li>\$50 Inspection</li> <li>All village debts must be paid</li> </ul>                                 | <ul> <li>Transfer form required - available online</li> <li>Stamps issued by village between 8AM-4PM only • No personal checks</li> </ul>   | Seller | 4200 W. 183rd St<br>Country Club Hills, IL<br>60478 | (708) 798-2616<br>www.countryclubhills.org            |
| Countryside               | <ul> <li>Stamp \$50 flat fee</li> <li>\$100 Pre-sale inspection</li> <li>\$0 Exempt stamp required</li> <li>Water, Sewer and Weed Cutting charges must be paid (receipts required)</li> </ul> | <ul> <li>Transfer form required - available online</li> <li>Provide village copy of deed for exempt stamps</li> <li>Inspection not required for exempt deed</li> </ul>  | Seller | 5550 East Ave<br>Countryside, IL 60525              | (708) 354-7270<br>www.countryside-il.org              |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees   | Other Requirements  | Party  | Governing Body<br>Address                         | Telephone / Website  |
|---------------------------|--|---|--------|---|--|
|                           |  |   |        |   |  |
| Crest Hill                | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>   |   |        | 1610 Plainfield Rd<br>Crest Hill, IL 60403        | (815) 741-5100<br>www.cityofcresthill.com                  |
| Crystal Lake              | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>   |   |        | 100 W. Woodstock St<br>Crystal Lake, IL 60039     | (815)459-2020<br>www.crystallake.org                       |
| Darien                    | <ul> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>  | Call DuPage County Public Works for water bill     (630) 985-2905   |        | 1702 Plainfield Rd<br>Darien, IL 60561            | (630)852-5000<br><u>www.darien.il.us</u>                   |
| Deerfield                 | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>   |   |        | 850 Waukegan Rd<br>Deerfield, IL 60015            | (847)945-5000<br>www.deerfield.il.us                       |
| DeKalb                    | <ul> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>  |   |        | 200 South 4th St<br>DeKalb, IL 60115              | (815)748-2000<br>www.cityofdekalb.com                      |
| Des Plaines               | <ul> <li>Stamp \$2.00 per \$1,000</li> <li>\$10 Exempt stamp required</li> <li>\$25 Inspection for rental or<br/>leased property</li> <li>Final water bill must be paid on<br/>ALL transactions</li> </ul> | <ul> <li>Transfer form required - available online</li> <li>Original deed required for exempt stamps</li> <li>Fax transfer form to village 5 days prior to closing to obtain stamps.</li> <li>Allow 5 days for water meter reading prior to obtaining stamps, needs survey</li> <li>ALL ADDRESSES OVER 4000 ARE UNINCORPORATED EXCEPT FOR 9607 GOLF RD</li> </ul> | Seller | 1420 Miner St, #301<br>Des Plaines, IL 60016      | (847) 391-5382<br>FAX (847) 391-5402<br>www.desplaines.org |
| Dolton                    | <ul> <li>Stamp \$5.00 per \$1,000 in<br/>addition to \$50 Transfer Stamp</li> <li>\$200 Inspection</li> <li>\$50 Exempt stamp required</li> </ul>  | <ul> <li>Provide copy of deed and contract to obtain stamps</li> <li>Transfer form required</li> <li>Schedule &amp; pay for inspection with application in advance.</li> <li>Allow 5 days to complete.</li> <li>Roof Certification - Roof Inspection by licensed roof inspector</li> <li>AS-IS PROPERTY REQUIRED ESCROW</li> </ul>                                | Seller | 14014 Park Ave<br>Dolton, IL 60419                | (708) 201-3263<br>www.vodolton.org                         |
| Downers<br>Grove          | <ul> <li>No stamps required</li> <li>Declaration form and final<br/>payment to Sanitation District</li> </ul>  | Contact Sanitation District (630)969-0664 ONLY for final water meter reading  |        | 801 Burlington Ave<br>Downers Grove, IL<br>60515  | (630) 434-5500<br><u>www.downers.us</u>                    |
| East Hazel<br>Crest       | <ul> <li>Stamp \$25 flat fee</li> <li>\$0 Exempt stamp required</li> <li>All village debts must be paid</li> </ul>   | <ul> <li>Transfer form required - available at village hall or can be<br/>faxed-original deed and transfer form req.</li> <li>New Zoning Compliance form - Call village for form. \$100 fee.<br/>Must be completed before transfer stamp will be issued</li> <li>Final water meter reading required</li> </ul>  | Buyer  | 1904 W. 174th St<br>East Hazel Crest, IL<br>60429 | (708) 798-0213<br>www.easthazelcrest.com                   |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees   | Other Requirements   | Party  | Governing Body<br>Address                            | Telephone / Website   |  |  |  |  |
|---------------------------|--|--|--------|--|---|--|--|--|--|
|                           |  |  |        |  |   |  |  |  |  |
| Elgin                     | <ul> <li>Stamp \$0</li> <li>Inspection of vacant property</li> <li>All village debts must be paid</li> </ul>   | <ul> <li>Property search for code violations to be acknowledged by the buyer.</li> <li>Transfer form and PTAX required – available online; fax to transferstamp@cityofelgin.org</li> <li>Final water meter reading within 5 days of closing</li> </ul> | Seller | 150 Dexter Ct<br>Elgin, IL 60120                     | (847) 931-5639<br>www.cityofelgin.org   |  |  |  |  |
| Elk Grove<br>Village      | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>\$10 Exempt stamp required</li> <li>All village debts must be paid</li> </ul>   | <ul> <li>Transfer form required - available online</li> <li>Final water meter reading - schedule 3-5 days before closing</li> <li>Water/Sewer affidavit required - available online</li> </ul>   | Seller | 901 Wellington Ave<br>Elk Grove Village, IL<br>60007 | (847) 439-3900<br><u>www.elkgrove.com</u>   |  |  |  |  |
| Elmhurst                  | <ul> <li>Stamp \$1.50 per \$1,000</li> <li>All village debts must be paid</li> <li>\$0 - Sump pump inspection</li> </ul>   | <ul> <li>Copy of Deed, sales contract, PTAX form Fax 3-4 days in<br/>advance (630)530-6403 TRANSFERSTAMP@ELMHURST.ORG</li> <li>Sump pump inspection, Transfer form required available online</li> <li>Final meter reading required</li> </ul>          | Seller | 209 N. York St<br>Elmhurst IL 60126                  | (630) 530-3117<br>(630) 530-3020 Sump Pump<br>(630) 530-3110 Water Reading<br><u>www.elmhurst.org</u> |  |  |  |  |
| Elmwood Park              | <ul> <li>Stamp \$5.00 per \$1,000</li> <li>\$35 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>  | <ul> <li>Transfer form required - available online</li> <li>Inspection required prior to issuing stamps</li> <li>No personal checks, provide copy of Deed and PTAX form</li> </ul>   | Seller | 11 Conti Pkwy<br>Elmwood Park, IL 60707              | (708) 452-7300<br>www.elmwoodpark.org   |  |  |  |  |
| Evanston                  | <ul> <li>Stamp \$5.00 per \$1,000</li> <li>\$1.5m</li> <li>Stamp \$7.00 per \$1,000</li> <li>\$1.5M-\$5M</li> <li>Stamp \$9.00 per \$1,000 over</li> <li>\$5M</li> <li>Sales price &gt; \$1M requires</li> <li>cashier's check</li> <li>\$100 Exempt stamp required</li> <li>All village debts must be paid</li> </ul> | <ul> <li>Village form required – available online</li> <li>Provide original deed and one copy to obtain stamps</li> <li>Final water meter reading within 5 days of closing</li> </ul>  | Seller | 2100 Ridge Ave<br>Evanston, IL 60201                 | (847) 448-4311<br><u>www.cityofevanston.org</u>   |  |  |  |  |
| Evergreen<br>Park         | <ul> <li>Stamp \$5.00 per \$1,000 -<br/>\$100 Minimum</li> <li>\$0 Exempt stamp required</li> <li>\$50 Inspection</li> <li>\$50 Zoning Compliance</li> <li>Final water bill must be paid</li> </ul>  | <ul> <li>Transfer form required – available online</li> <li>Schedule water reading 630-547-5235</li> <li>Schedule inspection 708-229-3333</li> <li>No personal checks, provide original Deed for exempt ONLY</li> </ul>                                | Seller | 9418 S. Kedzie Ave<br>Evergreen Park, IL<br>60805    | (708) 422-1551<br><u>www.evergreenpark-ill.com</u>  |  |  |  |  |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees  | Other Requirements  | Party  | Governing Body<br>Address                                 | Telephone / Website   |
|---------------------------|---|---|--------|---|---|
|                           |   |   | -      |   |   |
| Flossmoor                 | <ul><li>No stamps required</li><li>See requirements</li></ul>   | • Final water meter reading - bill will be mailed to seller at new address  |        | 2800 Flossmoor Rd<br>Flossmoor, IL 60422                  | (708) 798-2300<br>www.flossmoor.org   |
| Forest Park               | <ul> <li>\$0 Exempt stamp</li> <li>Property Inspection</li> <li>1. \$225 - condo</li> <li>2. \$325 - single family</li> <li>3. After inspection, if property sold "as is" then additional</li> <li>\$100 fee required</li> <li>Final water bill must be paid</li> </ul> | <ul> <li>Inspection request form – available online</li> <li>City provides a letter and a compliance stamp</li> <li>Final water meter reading required at least 5 days prior to close.</li> </ul>   | Seller | 517 S. Des Plaines Ave<br>Forest Park, IL 60130           | (708) 366-2323<br><u>www.forestpark.net</u>   |
| Fox Lake                  | <ul><li>No stamps required</li><li>No inspection required</li><li>Final water bill must be paid</li></ul>   | <ul> <li>Final water reading required. Final bill request form online<br/>(must be submitted 2 days prior to closing)</li> </ul>  |        | 66 Thillens Drive<br>Fox Lake, IL 60020                   | (847) 587-2151<br><u>www.foxlake.org</u>  |
| Fox River<br>Grove        | <ul> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>   | • All village debts must be paid  |        | 305 Illinois St<br>Fox River Grove, IL<br>60021           | (847) 639-3170<br>www.foxrivergrove.org   |
| Franklin Park             | <ul> <li>\$80 Flat fee - single dwelling</li> <li>\$0 Exempt stamp</li> <li>\$75 Inspection - single<br/>dwelling</li> </ul>  | <ul> <li>Pre-sale inspection required (apply at the time of listing property for sale)</li> <li>Final water meter reading scheduled 5 days prior to close</li> <li>Documents required for sale of property:</li> <li>Original Plat of Survey no older than 6 months provided 3 days prior to close</li> <li>Original deed provided 3 days prior to close 3. Receipt of payment of final water bill</li> </ul> | Seller | 9500 W. Belmont Ave<br>2nd Fl.<br>Franklin Park, IL 60131 | (847) 671-4800<br>www.villageoffranklinpark.com   |
| Freeport                  | <ul> <li>Stamp \$2.00 per \$500</li> <li>All village debts must be paid</li> </ul>  | Transfer form required, available online, need copy of Deed and PTAX form   | Seller | 524 W. Stephenson<br>#300<br>Freeport, IL 61032           | (815) 599-5819<br>https://cityoffreeport.org/   |
| Glen Ellyn                | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>\$50 Inspection</li> <li>Final water bill must be paid</li> </ul>   | <ul> <li>Transfer form required - available online</li> <li>Final water meter reading 5 days prior to close.</li> <li>Inspection needed 5 days prior to close.</li> </ul>   | Seller | 535 Duane St<br>Glen Ellyn, IL 60137                      | (630) 469-5000<br>(630) 547-5235-water reading<br>(630) 469-6756-inspection<br><u>www.glenellyn.org</u> |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees  | Other Requirements  | Party  | Governing Body<br>Address                               | Telephone / Website  |
|---------------------------|---|---|--------|---|--|
|                           |   |   |        |   |  |
| Glencoe                   | <ul> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>   | <ul> <li>Final water meter reading – call (847) 835-4113 or email finance@goglencoe.com to schedule. Final reads are attempted to be done the next day but no sooner than 3 business days prior to closing.</li> <li>Need Certificate of Payment to close, the village will issue Certificate of Occupancy once the water bill is paid. Document must accompany deed for recording</li> </ul> |        | 675 Village Ct<br>Glencoe, IL 60022                     | (847) 835-4113 x1110<br><u>www.villageofglencoe.org</u>  |
| Glendale<br>Heights       | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>\$100 certificate of compliance<br/>fee</li> <li>\$25 Exempt stamp required</li> <li>\$50 Inspection</li> <li>Final water bill must be paid</li> </ul> | <ul> <li>Transfer form required-available online</li> <li>Provide village PTAX form and deed for stamps</li> <li>Certificate of Compliance required – form online</li> <li>Arrange for final water meter reading no sooner than 2 days prior to closing</li> <li>No personal checks</li> </ul>  | Seller | 300 Civic Center Plaza<br>Glendale Heights, IL<br>60139 | (630) 260-6000<br>(630) 260-6010-water reading<br>(630) 260-6030-inspection<br>www.glendaleheights.org |
| Glenview                  | <ul> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>   | • Schedule water meter reading 10 days prior to close, no credit card   | Seller | 2500 East Lake Ave<br>Glenview, IL 60026                | (847) 724-1700<br>(847) 724-3112 – water reading<br><u>www.glenview.il.us</u>                          |
| Glenwood                  | <ul> <li>Stamp \$5.00 per \$1,000</li> <li>\$50 Exempt stamp required</li> <li>Inspection required – fee<br/>depends on property type (\$100<br/>for single family)</li> </ul>                    | <ul> <li>Transfer form required – available online</li> <li>Roof &amp; Heating inspection also req. (not done by village)</li> <li>Final water meter reading</li> <li>No personal checks</li> </ul>   | Seller | 1 Asselbom Way<br>Glenwood, IL 60425                    | (708) 753-2400<br><u>www.villageofglenwood.com</u>   |
| Golf                      | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>  | <ul><li>Final water meter reading 2 weeks prior to close</li><li>Water certificate issued when final water bill is paid</li></ul>   |        | 1 Briar Rd<br>Golf, IL 60029                            | (847) 998-8852<br>www.villageofgolf.us   |
| Grayslake                 | <ul> <li>No stamps required</li> <li>No inspection required</li> <li>Final water bill and all other village debts must be paid</li> </ul>   | <ul><li>Final water reading required</li><li>Contact Village on debts owed by seller</li></ul>  | Seller | 10 South Seymour Ave<br>Grayslake, IL 60030             | (847) 223-8515<br><u>www.villageofgrayslake.com</u>  |
| Green Oaks                | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>  | <ul> <li>Closing letter with buyer and seller names and date of closing<br/>must be sent to village</li> </ul>  |        | 2020 O'Plaine Rd<br>Green Oaks, IL 60048                | 847-362-5363<br>www.greenoaks.org  |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees  | Other Requirements   | Party  | Governing Body<br>Address                          | Telephone / Website                           |
|---------------------------|---|--|--------|--|---|
|                           |   |  |        |  |   |
|                           |   |  |        |  |   |
| Gurnee                    | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>  | • All village debts must be paid   |        | 325 N O'Plaine Rd<br>Gurnee, IL 60031              | 847-599-7500<br><u>www.gurnee.il.us</u>       |
| Hainesville               | <ul><li>\$40 Inspection required</li><li>Final water bill must be paid</li></ul>  | • Village Hall closed on Wednesdays, open 9am-1pm on Fridays   | Seller | 100 N. Hainesville Rd<br>Hainesville, IL 60030     | (847) 223-2032<br><u>www.hainesville.org</u>  |
| Hampshire                 | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>  |  |        | 234 S. State St<br>Hampshire, IL 60140             | 847-683-2181<br>www.hampshireil.org           |
| Hanover Park              | <ul> <li>Stamp \$1.50 per \$500</li> <li>\$10 Exempt stamp required</li> <li>Final water bill and all other village debts must be paid</li> </ul>   | <ul> <li>Provide original deed and PTAX to obtain stamps</li> <li>Transfer form required - available online</li> <li>Final water reading day prior to close and final bill paid when stamps purchased</li> <li>Village office is closed on Wednesdays</li> </ul> | Seller | 2121 W. Lake St<br>Hanover Park, IL 60133          | (630) 372-4200<br>www.hanoverparkillinois.org |
| Harvard                   | <ul> <li>No stamps required</li> <li>\$50 - final water meter<br/>reading (if requested)</li> <li>Agent/seller can provide image<br/>of water meter reading</li> <li>Final water bill and all other<br/>village debts must be paid</li> </ul> |  |        | 201 W. Front St<br>Harvard, IL 60033               | 815-943-6468<br>www.cityofharvard.org         |
| Harvey                    | <ul> <li>Stamp \$5 per \$1,000 -<br/>buyer/seller split plus \$60 fee to<br/>the Buyer</li> <li>\$60 Exempt stamp</li> <li>\$150 Inspection</li> <li>Final water bill must be paid</li> <li>All village debts must be paid</li> </ul>         | <ul> <li>Transfer form required - available online</li> <li>Other forms are required - see Harvey web-site for full instructions</li> </ul>  | Split  | 15320 Broadway<br>Harvey, IL 60426                 | (708) 210-5300 opt. 9<br>www.cityofharvey.org |
| Harwood<br>Heights        | <ul> <li>Stamp \$10.00 per \$1,000</li> <li>\$50 Exempt stamp required</li> <li>\$50 Inspection</li> <li>Final water bill must be paid</li> </ul>   | <ul> <li>Provide village PTAX form and deed for stamps</li> <li>2 Original transfer form required - available online</li> <li>Seller to schedule inspection with Bldg. Dept. 4 weeks prior to close</li> <li>No personal checks over \$50.</li> </ul>            | Buyer  | 7300 W. Wilson Ave<br>Harwood Heights, IL<br>60706 | (708) 867-7200<br>www.harwoodheights.org      |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees   | Other Requirements  | Party  | Governing Body<br>Address                       | Telephone / Website   |
|---------------------------|--|---|--------|---|---|
|                           | -  |   |        | -   |   |
| Hazel Crest               | • \$100 Inspection   |   | Seller | 3601 W. 183rd St<br>Hazel Crest, IL 60429       | (708) 335-9600<br>www.villageofhazelcrest.com                                       |
| Hickory Hills             | • Final water bill must be paid  | <ul><li>Sewer inspection required</li><li>Final water meter reading required</li></ul>  |        | 8652 W. 95th St<br>Hickory Hills, IL 60457      | (708) 598-4800<br><u>www.hickoryhillsil.org</u>                                     |
| Highland Park             | <ul> <li>Stamp \$5.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>   | <ul> <li>Copy of Deed required</li> <li>Exempt transactions require original Deed</li> <li>Transfer form required - available online</li> <li>Disclosure statement required</li> <li>Water utility form required</li> <li>No personal checks</li> </ul> | Seller | 1707 St. Johns Ave<br>Highland Park, IL 60035   | (847) 432-0800<br><u>www.cityhpil.com</u><br>(go to Finance, then Transfer<br>Form) |
| Highwood                  | <ul> <li>Inspection (fee varies with property type)</li> <li>Final water bill must be paid</li> </ul>  | <ul> <li>Survey required</li> <li>Property Transfer Inspection Application available online</li> <li>Must contact Northshore Sanitary District (847-623- 6060) for final bill</li> </ul>  | Seller | 17 Highwood Ave<br>Highwood, IL 60040           | (847) 432-1924 ext. 223<br><u>www.cityofhighwood.com</u>                            |
| Hillside                  | <ul> <li>Stamp \$7.50 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>\$50 Inspection (seller charge)</li> </ul>   | <ul> <li>Transfer form required - available online</li> <li>Copy village PTAX and original deed for stamps</li> <li>No personal checks</li> <li>Provide plat of survey for inspection</li> </ul>  | Buyer  | 425 Hillside Ave<br>Hillside, IL 60162          | (708) 449-6450<br><u>www.hillside-il.ora</u>  |
| Hinsdale                  | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>   |   |        | 19 E. Chicago Ave<br>Hinsdale, IL 60521         | 630-789-7022<br>www.villageofhinsdale.org   |
| Hoffman<br>Estates        | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>\$10 Exempt stamp required</li> <li>Final water and garbage bills must be paid</li> <li>All village debts must be paid</li> </ul> | <ul> <li>Provide copy of deed and PTAX / EZ Dec to obtain stamps minimum 1 day prior to closing</li> <li>Transfer form required - available online</li> <li>Payments can be submitted online</li> </ul>   | Seller | 1900 Hassell Rd<br>Hoffman Estates, IL<br>60169 | (847) 882-9100<br>www.hoffmanestates.org  |
| Hometown                  | <ul><li> \$50 Inspection</li><li>Final water bill must be paid</li></ul>   |   | Seller | 4331 Southwest Hwy<br>Hometown, IL 60456        | (708) 424-7500<br>www.cityofhometown.org  |
| Homewood                  | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>   | Possible water inspection if water was shut off   |        | 2020 Chestnut Rd<br>Homewood, IL 60430          | 708-798-3000<br>http://village.homewood.il.us                                       |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees   | Other Requirements   | Party  | Governing Body<br>Address                      | Telephone / Website                        |
|---------------------------|--|--|--------|--|--|
|                           | -  |  |        | -  |  |
| Huntley                   | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>   | • Final water meter reading 2 days prior to close  |        | 10987 Main St<br>Huntley, IL 60142             | 847-669-9600<br><u>www.huntley.il.us</u>   |
|                           | <ul> <li>No stamps required</li> <li>Final water bill can be paid at closing</li> <li>All other village debts must be paid</li> <li>\$50 OTI (Owners Transfer</li> </ul>   |  |        | 3720 Greenleaf Ave                             | 847-526-8764                               |
| Island Lake               | Inspection) fee  | See code compliance on Home Page   |        | Island Lake, IL 60042                          | www.villageofislandlake.com                |
| Itasca                    | <ul><li>No Stamps req</li><li>Final water bill paid</li></ul>  | • Final water meter reading 5 days prior to close  |        | 550 W. Irving Park Rd<br>Itasca, IL 60143      | (630) 773-2455<br><u>www.itasca.com</u>    |
| Johnsburg                 | • Final water bill must be paid  |  | Seller | 1515 Channel Beach Ave<br>Johnsburg, IL 6005   | (815) 385-6023<br>www.johnsburg.org        |
| Joliet*                   | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> </ul>  | <ul> <li>If new construction residential disclosure form needed</li> <li>Transfer form required – available online</li> <li>Water/lien letter required and due to village 4 business days prior to closing - available online</li> <li>No personal checks, original deed required for stamp</li> </ul> | Seller | 150 W. Jefferson<br>Joliet, IL 60432           | (815) 724-3902<br>www.joliet.gov           |
| Justice                   | <ul> <li>\$100 Inspection for SFR</li> <li>\$100 Inspection for<br/>Multi-family / \$25 each<br/>additional unit</li> <li>\$500 Inspection for<br/>Commercial / \$50 each<br/>additional unit</li> <li>All village debts must be paid</li> </ul> | <ul> <li>Contact building dept for inspection form (708) 458- 2130</li> <li>Inspection must be paid at time of submitting application.</li> <li>Inspection good for 6 months.</li> </ul>   | Seller | 7800 Archer Ave<br>Justice, IL 60458           | (708) 458-2520<br>www.villageofjustice.org |
| La Grange<br>Park         | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>   |  |        | 447 N.Catherine Ave<br>LaGrange Park, IL 60526 | 708-354-0225<br>www.lagrangepark.org       |
| Lake Bluff                | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>   |  |        | 40 E. Center Ave<br>Lake Bluff, IL 60044       | 847-234-0774<br>www.lakebluff.org          |



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees  | Other Requirements   | Party | Governing Body<br>Address                          | Telephone / Website   |
|---------------------------|---|--|-------|--|---|
|                           |   |  |       |  |   |
| Lake Forest               | <ul> <li>Stamp \$4.00 per \$1,000<br/>rounded to nearest \$5.00.</li> <li>\$50 Exempt stamp required<br/>(allow 3 days to process)</li> <li>Final water bill must be paid</li> <li>\$150 - Home sanitary sewer<br/>insp.</li> </ul> | <ul> <li>Provide copy of deed and PTAX to obtain stamps</li> <li>Transfer form required - available online</li> <li>Unincorporated properties require a letter from village confirming unincorporated status.</li> </ul>   | Buyer | 800 N. Field Dr<br>Lake Forest, IL 60045           | (847) 234-2600,<br>opt 3 then opt 2<br>www.cityoflakeforest.com             |
| Lake in the<br>Hills      | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>  |  |       | 600 Harvest Gate<br>Lake in the Hills, IL<br>60156 | (847) 960-7400 opt 3<br>www.lith.org  |
| Lake Villa                | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>  |  |       | 65 Cedar Ave<br>PO Box 519<br>Lake Villa, IL 60046 | (847) 356-6100<br><u>www.lake-villa.org</u>                                 |
| Lake Zurich               | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>  |  |       | 70 E. Main St<br>Lake Zurich, IL 60047             | 847-438-5141<br>www.lakezurich.org  |
| Lakemoor                  | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>  |  |       | 28874 Route 120, #C<br>Lakemoor, IL 60051          | 815-385-1117<br>www.lakemoor.net  |
| Lansing                   | • All village debts must be paid  | <ul> <li>Transfer cert. must be submitted 3 days prior to closing</li> <li>Application for Certificate of payment issued by village</li> <li>Treasurer's office required and submitted 3 days prior to close</li> <li>Final water meter reading required</li> <li>No personal checks accepted</li> </ul> |       | 3141 Ridge Rd<br>Lansing, IL 60438                 | (708) 895-7200<br>(708) 895-7190 - Water<br><u>www.villageoflansing.org</u> |
| Lemont                    | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>  |  |       | 418 Main St<br>Lemont, IL 60439                    | 630-257-1550<br>www.lemont.il.us  |
| Libertyville              | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>  |  |       | 118 W. Cook Ave<br>Libertyville, IL 60048          | 847-362-2430<br>www.libertyville.com  |
| Lincolnshire              | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>\$0 Exempt letter required</li> <li>Final water bill must be paid</li> </ul>   | <ul> <li>No transfer form required</li> <li>Need PTAX form with legal description</li> <li>Final water meter reading 5 days prior to close</li> <li>Stamps can be purchased at village hall or at:<br/>Ancel, Glink, Diamond, Bush, DiCanni &amp; Rolek Law<br/>https://ancelglink.com/</li> </ul>       | Buyer | 1 Olde Half Day Rd<br>Lincolnshire, IL 60069       | (847) 883-8600<br>www.lincolnshireil.gov                                    |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees   | Other Requirements   | Party  | Governing Body<br>Address                    | Telephone / Website   |
|---------------------------|--|--|--------|--|---|
|                           |  |  |        |  |   |
| Lincolnwood               | <ul> <li>\$20 Certificate of Payment final<br/>water meter reading service fee</li> <li>All village debts must be paid</li> </ul>                          | <ul> <li>Need to complete application for Certificate of Payment –<br/>available online. Certificate must be presented at closing to be<br/>recorded with deed.</li> <li>Schedule water meter reading 1 week before closing, no<br/>requirements for condos</li> </ul>   | Seller | 6900 N. Lincoln Ave<br>Lincolnwood, IL 60712 | (847) 673-1540<br><u>www.lincolnwoodil.org</u>                              |
| Lisle                     | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>   |  |        | 925 Burlington Ave<br>Lisle, IL 60532        | 630-271-4150<br>www.villageoflisle.org                                      |
| Lockport                  | • Final water bill must be paid  | <ul> <li>No Lockport tax but note that many properties with Lockport<br/>addresses are in other villages' city limits that may have a tax.</li> <li>Call the village clerk with an address for determination.</li> <li>Final water meter reading</li> </ul>  |        | 222 E. 9th St<br>Lockport, IL 60441          | (815) 838-0549<br><u>www.cityoflockport.net</u>                             |
| Lombard                   | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>   |  |        | 255 E. Wilson Ave<br>Lombard, IL 60148       | 630-620-5700<br>www.villageoflombard.org                                    |
| Lynwood                   | <ul> <li>\$100 Inspection</li> <li>Final water bill must be paid</li> </ul>  | <ul> <li>Certificate of Compliance Inspection required – avail. online</li> <li>Complete form and provide to the village along with payment<br/>to have inspection done.</li> <li>No inspection needed for exempt transactions where no one is<br/>moving into property.</li> <li>Final water meter reading 2 days prior to close</li> </ul> | Seller | 21460 Lincoln Hwy<br>Lynwood, IL 60411       | (708) 758-6101 opt. 3<br>(708) 758-5434 (water reading)<br>www.lynwoodil.us |
| Lyons                     | <ul> <li>\$100 Inspection for SFR</li> <li>\$200 Inspection for<br/>Commercial / Industrial</li> <li>Final water bill must be paid</li> </ul>              | <ul> <li>HVAC inspection required (need to be done by a 3rd party)</li> <li>Termite inspection required need to be done by a 3rd party)</li> <li>Transfer of Compliance required</li> </ul>  | Seller | 4200 Lawndale Ave<br>Lyons, IL 60534         | (708) 442-4500<br>www.villageoflyons-il.net                                 |
| Manteno                   | No stamps required   | <ul> <li>Sidewalk Inspection required</li> <li>Smoke alarm and CO certificate. Call Fire Department.</li> </ul>  |        | 98 E. 3rd S.<br>Manteno, IL 60950            | 815-929-4800<br>www.villageofmanteno.com                                    |
| Markham                   | <ul> <li>\$125 Inspection for SFR</li> <li>\$200 Inspection for<br/>Commercial</li> <li>\$50 Water Stamp</li> <li>Final water bill must be paid</li> </ul> | <ul> <li>Provide copy of deed or sales contract to obtain stamps</li> <li>Occupancy permit required prior to sale</li> <li>Form only available at village hall</li> <li>Final water meter reading 5 days prior to closing</li> </ul>   | Seller | 16313 S. Kedzie Pkwy<br>Markham, IL 60428    | (708) 331-4905<br>www.cityofmarkham.net                                     |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees   | Other Requirements   | Party  | Governing Body<br>Address                     | Telephone / Website                         |
|---------------------------|--|--|--------|---|---|
|                           |  |  |        |   |   |
| Matteson                  | <ul> <li>\$75 Inspection</li> <li>\$125 Inspection if property has<br/>fire sprinkler system</li> <li>All village debts must be paid</li> </ul>  | <ul> <li>Call to schedule inspection at least 1 week prior to close</li> <li>Certificate of Occupancy required</li> </ul>  | Seller | 4900 Village Commons<br>Matteson, IL 60443    | (708) 283-4900<br>www.villageofmatteson.org |
| Maywood                   | <ul> <li>Stamp \$4.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>\$90 Inspection</li> <li>All village debts must be paid</li> </ul>   | <ul> <li>Transfer form required - available online</li> <li>Call to schedule inspection - allow 2-3 weeks</li> <li>Certificate of Compliance required - provide original deed and PTAX</li> <li>Allow 3 days to obtain stamps</li> <li>Final water meter reading required</li> <li>No personal checks accepted</li> </ul>  | Seller | 40 Madison St<br>Maywood, IL 60153            | (708) 450-6314<br><u>www.maywood-il.org</u> |
| McCook                    | <ul> <li>Stamp \$5.00 per \$1,000 -<br/>minimum \$100</li> <li>\$0 Exempt stamp required</li> <li>\$50 Inspection</li> </ul>   | <ul> <li>Transfer form required - available online</li> <li>Submit original deed and PTAX at least 3 days before closing</li> <li>Request inspection 2 weeks prior to close</li> </ul>   | Seller | 5000 Glencoe<br>McCook, IL 60525              | (708) 447-9030<br>www.villageofmccook.org   |
| Melrose Park              | <ul> <li>\$150 Inspection for SFR</li> <li>\$250 Inspection 2 family dwelling</li> <li>\$300 Inspection for 3 family dwelling</li> <li>\$375 Inspection for 4 family dwelling / \$75 each additional unit</li> <li>\$250 Inspection for foreclosed property</li> <li>\$100 Seller charge for property</li> <li>"as is"</li> <li>Final water bill and all other village debts to be paid</li> </ul> | <ul> <li>New water meter installation required on foreclosed property<br/>(\$450 - \$1000)</li> <li>Certificate of Compliance - available on line 10 day notice<br/>required</li> <li>Village needs: survey, form 3500, &amp; 4000</li> <li>Note: Melrose Park zip code 60164 is considered Leyden<br/>Township and part of unincorporated Cook County - call (312)<br/>603-0500 and give specific address, need MyDec, deed copy,<br/>final water bill or paid receipt</li> </ul> | Seller | 1000 N. 25th Ave<br>Melrose Park, IL 60160    | (708) 343-4000<br>www.melrosepark.org       |
| Mettawa                   | <ul> <li>Stamp \$5.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> </ul>  | <ul> <li>Transfer form required – available online along with MyDec<br/>and PTAX form, title commitment and copy of Deed.</li> <li>Buyer must contact Village to arrange meeting, email<br/>clerk@mettawa.org</li> <li>No personal checks</li> </ul>   | Buyer  | 26225 N. Riverwoods Blvd<br>Mettawa, IL 60045 | (847) 573-1460<br><u>www.mettawa.org</u>    |



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees  | Other Requirements  | Party  | Governing Body<br>Address                   | Telephone / Website                           |
|---------------------------|---|---|--------|---|---|
|                           |   |   |        |   |   |
| Midlothian                | <ul> <li>\$0 stamp required</li> <li>Final water bill and all village debts must be paid</li> </ul>   | <ul> <li>Provide copy of transfer stamp application and deed to obtain stamps.</li> <li>Seller affidavit (smoke &amp; carbon dioxide detectors)</li> <li>Forms available at online</li> </ul>   | Seller | 14801 Pulaski Rd<br>Midlothian, IL 60445    | 708) 389-0200<br>www.villageofmidlothian.net  |
| Mokena                    | <ul> <li>No stamps required</li> <li>Final water bill and all other village debts to be paid</li> </ul>   |   |        | 11004 Carpenter S.<br>Mokena, IL 60448      | 708-479-3900<br><u>www.mokena.org</u>         |
| Monee                     | <ul> <li>No stamps required</li> <li>\$50 Inspection</li> <li>Final water bill and all other village debts to be paid</li> </ul>                  | <ul><li>Go to village hall to pay and schedule inspection</li><li>Final water meter reading 2 days prior to close</li></ul>   | Seller | 5130 W. Court St<br>Monee, IL 60449         | (708) 534-8301<br>www.villageofmonee.org      |
| Morton Grove              | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>\$25 Exempt stamp required</li> <li>Final water bill and all other village debts to be paid</li> </ul> | <ul> <li>Transfer form required - available online</li> <li>Contact village 5 days prior to close to determine any outstanding debts to be paid</li> <li>Final water meter reading, cashiers checks only</li> </ul>   | Seller | 6101 Capulina Ave<br>Morton Grove, IL 60053 | (847) 965-4100<br>www.mortongroveil.org       |
| Mount<br>Prospect         | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>\$15 Exempt stamp required</li> <li>Final water bill and all village debts must be paid</li> </ul>     | <ul> <li>Transfer form required - available online or MyDec</li> <li>Provide copy of deed for exempt stamp transaction</li> </ul>   | Buyer  | 50 S. Emerson St<br>Mt. Prospect, IL 60056  | (847) 392-6000<br>www.mountprospect.org       |
| Mundelein                 | <ul> <li>No stamps required</li> <li>Final water bill and all other village must be paid</li> </ul>   | Contact Village on debts owed by seller   |        | 440 E. Hawley St<br>Mundelein, IL 60060     | 847-949-3200<br>www.mundelein.org             |
| Naperville*               | <ul> <li>Stamp \$1.50 per \$500</li> <li>\$0 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>                              | <ul> <li>Statement of Open Accounts form required - available online</li> <li>All payments, debt and assessments due the City must be<br/>paid current by seller prior to buyer purchasing stamps</li> <li>Final water meter reading 2 days prior to close</li> </ul> | Buyer  | 400 S. Eagle St<br>Naperville, IL 60540     | (630) 420-4116<br><u>www.naperville.il.us</u> |
| New Lenox                 | • Final water bill must be paid   | <ul> <li>No New Lenox tax but note that many properties with New Lenox addresses are in other villages' city limits that may have a tax. Call the village clerk with an address for determination.</li> <li>Final water meter reading</li> </ul>                      |        | 1 Veterans Pkwy<br>New Lenox, IL 60451      | (815) 462-6400<br><u>www.newlenox.net</u>     |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees  | Other Requirements   | Party  | Governing Body<br>Address                            | Telephone / Website                                     |
|---------------------------|---|--|--------|--|---|
|                           | • · · · · · · · · · · · · · · · · · · ·   |  |        |  |   |
| Niles                     | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>Inspection required</li> <li>\$25 Exempt stamp required<br/>(no inspection needed)</li> <li>\$35 Occupancy permit fee<br/>(buyer charge)</li> <li>Final water bill must be paid</li> </ul> | <ul> <li>Transfer form required – available online</li> <li>Schedule inspection 10 days prior to closing, PTAX MyDec required</li> </ul>   | Buyer  | 1000 Civic Center Dr<br>Niles, IL 60714              | (847) 588-8000<br><u>www.vniles.com</u>                 |
| Norridge                  | • \$100 Inspection (done Monday,<br>Wednesday or Friday only)   | <ul> <li>Original deed needs to be stamped "passed" regarding building inspection</li> <li>Copy of sales contract and MLS listing sheet required</li> <li>Transfer application required – available online</li> <li>Inspection Certificate (good for 30 days)</li> <li>Provide 15 day notice for inspection</li> </ul>   | Seller | 4000 N. Olcott Ave<br>Norridge, IL 60706             | (708) 453-0800 Bldg. Dept.<br>www.villageofnorridge.com |
| North Aurora              | • Final water bill must be paid   |  | Seller | 25 E. State St<br>North Aurora, IL 60542             | (630) 897-8228 x223<br>www.northaurora.org              |
| North Chicago             | <ul> <li>Stamp \$5.00 per \$1,000</li> <li>\$50 Exempt stamp required</li> <li>\$50 Inspection (seller charge)</li> <li>Final water bill and all other village debts to be paid</li> </ul>  | <ul> <li>City transfer form required - available online</li> <li>Copy of Deed or sales contract required</li> <li>No personal checks</li> <li>Final water meter reading required</li> </ul>  | Buyer  | 1850 Lewis Ave<br>North Chicago, IL 60064            | (847) 596-8626<br>www.northchicago.org                  |
| North<br>Riverside        | <ul> <li>\$405 Inspection</li> <li>Final water bill must be paid</li> </ul>   | <ul> <li>Provide original deed and copy of survey to obtain stamps</li> <li>Buyer must go to the village and sign (with notary) a pre-sale inspection and complete form to set up a water account.</li> <li>Inspection must be scheduled 14 days prior to closing - inspection form available online</li> <li>Contact village if property did not pass inspection</li> </ul> | Seller | 2401 Des Plaines Ave<br>North Riverside, IL<br>60546 | (708) 447-4211<br>www.northriverside-il.org             |
| Northbrook                | • Final water bill must be paid   | • Final water meter reading to be scheduled within a week of closing.  | Seller | 1225 Cedar Lane<br>Northbrook, IL 60062              | (847) 664-4171<br>www.northbrook.il.us                  |
| Northfield                | <ul> <li>Final water bill must be paid</li> <li>Zoning certificate</li> </ul>   |  | Seller | 361 Happ Rd<br>Northfield, IL 60093                  | (847)446-9200<br>www.northfieldil.org                   |

\* Landtrust will obtain stamps. All transfer information is believed accurate. However, contact the taxing body directly for confirmation. Updated October 21, 2022



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees  | Other Requirements   | Party  | Governing Body<br>Address                              | Telephone / Website                               |
|---------------------------|---|--|--------|--|---|
|                           |   |  | -      |  |   |
| Northlake                 | <ul> <li>\$250 Inspection</li> <li>\$0 exempt stamp required</li> <li>Final water bill must be paid</li> </ul>  | <ul> <li>Certificate of compliance</li> <li>Provide village original deed for stamps</li> <li>No personal checks accepted</li> <li>Order inspection 30 days prior to close</li> </ul>  | Seller | 55 E. North Ave<br>Northlake, IL 60164                 | (708) 343-8700<br>www.northlakecity.com           |
| Oak Forest                | • Final water bill must be paid   | <ul> <li>Provide 5 day notice</li> <li>Village suggests Title Co. request proof at closing</li> </ul>  |        | 15440 S. Central Ave<br>Oak Forest, IL 60452           | (708) 687-4050 X1022<br><u>www.oak-forest.org</u> |
| Oak Lawn                  | <ul> <li>Stamp \$5.00 per \$1,000</li> <li>Final water bill must be paid for single family residence</li> <li>No water bill needed for condo Final water bill and all other village debts to be paid</li> </ul> | <ul> <li>Transfer form required on ALL transactions (even exempt) -<br/>available online NEED FORWARDING ADDRESS FOR SELLER</li> <li>Provide village copy of deed for stamps and submit at least 7<br/>days prior to close</li> <li>Exempt letter required for exempt transaction</li> <li>Final water meter reading 3 days prior to close</li> <li>No personal checks, need copy of final water bill</li> <li>Sewer inspection required, \$100 charge, 30 days notice.</li> </ul> | Seller | 9446 S. Raymond Ave<br>Oak Lawn, IL 60453              | (708) 499-7780<br><u>www.oaklawn-il.gov</u>       |
| Oak Park                  | <ul> <li>Stamp \$8.00 per \$1,000</li> <li>\$30 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>   | <ul> <li>STAMP MUST BE PURCHASED PRIOR TO CLOSING</li> <li>Transfer form required - available online</li> <li>Stamps obtained after water bill paid</li> <li>No personal checks or AMEX accepted</li> </ul>  | Seller | 123 Madison St<br>Oak Park, IL 60302                   | (708) 383-6400<br><u>www.oak-park.us</u>          |
| Oakbrook<br>Terrace       | <ul> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>   |  |        | 17W275 Butterfield Rd<br>Oakbrook Terrace, IL<br>60181 | 630-941-8300<br>www.oakbrookterrace.net           |
| Olympia Fields            | <ul><li>\$50 Inspection</li><li>Final water bill must be paid</li></ul>   | <ul> <li>Transfer form required – available online</li> <li>Call village to schedule inspection</li> <li>Inspection good for 1 year</li> </ul>   | Seller | 20040 Governors Hwy<br>Olympia Fields, IL 60461        | (708) 503-8000<br>www.olympia-fields.com          |
| Orland Park               | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>  |  |        | 14700 Ravinia Ave<br>Orland Park, IL 60462             | 708-403-6100<br>www.orlandpark.org                |



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees   | Other Requirements  | Party   | Governing Body<br>Address                       | Telephone / Website  |
|---------------------------|--|---|---------|---|--|
|                           |  |   |         |   |  |
| Oswego                    | <ul> <li>Stamps \$3.00 per \$1,000</li> <li>\$50 exempt stamp</li> <li>No stamps necessary if buyer lived in the village of Oswego for more than 1 year and buying new home in Oswego</li> </ul> | <ul> <li>Complete online request by uploading your PTAX</li> <li>All buyers must submit a PTAX-203 at least three business days prior to closing</li> <li>Original deed and MyDec required to obtain stamp</li> </ul>   | Buyer   | 100 Parkers Mill<br>Oswego, IL 60543            | 630-544-0864<br>www.oswegoil.org/government/d<br>epartments/finance/real-estate-t<br>ransfer-stamp |
| Palatine                  | <ul> <li>Final water bill and all other<br/>village debts to be paid</li> </ul>  |   |         | 200 E. Wood St<br>Palatine, IL 60067            | (847) 359-9088<br>(847) 359-9082 – Water Bill<br><u>www.palatine.il.us</u>                         |
| Palos Heights             | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>   | • Final water meter reading required  |         | 7607 W. College Dr<br>Palos Heights, IL 60463   | (708) 361-1804<br>(708) 361-1800 –Water Reading<br><u>www.palosheights.org</u>                     |
| Palos Hills               | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>   | <ul> <li>Inspection required on ALL properties and schedule 2 weeks<br/>prior to close</li> </ul>   | Sellers | 10335 South Roberts Rd<br>Palos Hills, IL 60465 | (708) 598-3400<br>www.paloshillsweb.org  |
| Park Forest               | • Stamp \$5.00 per \$1,000<br>• \$15 Exempt stamp required<br>• \$100 Inspection   | <ul> <li>Provide original deed and copy of sales contract to obtain stamps. (Deed only for exempt)</li> <li>Transfer form required - available at village hall or can be mailed</li> <li>Inspection needed before closing if property to be owner occupied.</li> <li>Inspection needed after closing but before occupancy if property to be rental</li> <li>Inspection request form available online</li> <li>No personal checks over \$15.</li> </ul>  | Seller  | 350 Victory Dr<br>Park Forest, IL 60466         | (708) 748-1112<br>www.villageofparkforest.com  |
| Park Ridge                | • Stamp \$2.00 per \$1,000<br>• \$25 Exempt stamp required<br>• All village debts must be paid   | <ul> <li>The following information must be provided before a transfer tax will be processed: <ul> <li>PTAX or MyDec form</li> <li>Closing Date</li> <li>Contact name, phone number and email address</li> </ul> </li> <li>Transfer form NOT required - as of Oct 1, 2020</li> <li>Submit requests by email to transferstamps@parkridge.us with a copy of MyDec, final water meter reading (photo), closing date, contact name, phone and email address.</li> <li>Allow 5 days to obtain stamps</li> </ul> | Seller  | 505 Butler Pl<br>Park Ridge, IL 60068           | (847) 318-5289<br><u>www.parkridge.us</u>  |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees   | Other Requirements  | Party  | Governing Body<br>Address                    | Telephone / Website                        |
|---------------------------|--|---|--------|--|--|
|                           |  |   |        |  |  |
| Peoria                    | <ul> <li>Stamp \$2.50 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>\$120 minimum zoning certificate</li> <li>\$0 Zoning certificate for exempt</li> </ul> | <ul> <li>Transfer form required - available online</li> <li>Instructions for sale of property available online</li> <li>Zoning certificate required for multi-unit property</li> <li>City stamps are now being issued by the Peoria County<br/>Recorder of Deeds. Mail all applicable documents to:</li> <li>Peoria County Recorder</li> <li>324 Main St., Room G4</li> <li>Peoria, IL 61602</li> </ul> | Seller | 419 Fulton<br>Peoria, IL 61602               | (309) 494-8545<br><u>www.peoriagov.org</u> |
| Phoenix                   | <ul><li>\$50 Inspection</li><li>Final water bill must be paid</li></ul>  | <ul> <li>Village hall Wednesday hours: 9am-12pm</li> </ul>  |        | 633 E. 151st St<br>Phoenix, IL 60426         | (708) 331-2636<br>www.villageofphoenix.com |
| Plainfield                | <ul> <li>Final water meter must be schedule prior to closing</li> </ul>  | • Many properties with Plainfield addresses are in other villages' city limits that may have a tax. Call village to confirm if property is in Plainfield city limits  |        | 24401 W. Lockport St<br>Plainfield, IL 60544 | (815) 436-7093<br>www.plainfield-il.org    |
| Posen                     | <ul> <li>\$180 Inspection</li> <li>Additional \$95 per unit for<br/>multi family</li> <li>All village debts must be paid</li> </ul>                                  | <ul> <li>All village debts must be paid prior to issuance of Certificate of<br/>Compliance</li> <li>Contact village if property does not pass inspection</li> </ul>   | Seller | 2440 Walter Zimny Dr<br>Posen, IL 60469      | (708) 385-0139<br>www.villageofposen.org   |
| Richton Park              | <ul> <li>Inspection –</li> <li>\$100 condo</li> <li>\$100 single family/townhome</li> <li>\$150 commercial</li> <li>All village debts must be paid</li> </ul>        | <ul> <li>Must file Occupancy Inspection application (available online)<br/>then schedule inspection 14 days prior to closing.</li> </ul>  | Seller | 4455 Sauk Trail<br>Richton Park, IL 60471    | (708) 481-8950<br>www.richtonpark.org      |
| River Forest              | <ul> <li>Stamp \$1.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>\$0 Zoning inspection</li> <li>Final water bill must be paid</li> </ul>                | <ul> <li>Transfer form required - available online</li> <li>Original deed and grantor / grantee statement required for exempt transaction</li> <li>Inspections occur ONLY on Tuesdays and Fridays</li> </ul>  | Seller | 400 Park Ave<br>River Forest, IL 60305       | (708) 366-8500<br><u>www.vrf.us</u>        |



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees   | Other Requirements  | Party  | Governing Body<br>Address                      | Telephone / Website                          |
|---------------------------|--|---|--------|--|--|
| River Grove               | <ul> <li>Stamp \$100 flat fee for SFR/<br/>condo</li> <li>Stamp based on sq ft for<br/>commercial</li> <li>Stamp \$50 + \$25 per unit for<br/>apt building</li> <li>\$0 Inspection Fee</li> <li>Final water bill must be paid</li> </ul> | <ul> <li>Inspection required 21 days before closing</li> <li>Provide deed, survey, and water application signed by buyer to obtain stamps.</li> <li>Transfer form required – available online</li> <li>Seller must show deed</li> <li>Final water bill must be paid at village hall PRIOR to obtaining stamps</li> </ul>                            | Seller | 2621 N. Thatcher<br>River Grove, IL 60171      | (708) 453-8007<br>www.rivergroveil.gov       |
| Riverdale                 | <ul> <li>\$200 Inspection</li> <li>Additional \$50 per unit on<br/>multi family</li> <li>All village debts must be paid,<br/>\$0 exempt stamp required</li> </ul>  | <ul> <li>Must submit application 14 days prior to closing - av. online</li> <li>Provide copy of deed and termite inspection to obtain stamps</li> <li>Final water bill must be paid within 7 days of transfer stamp purchase</li> <li>Exempt stamp required</li> <li>Inspection required on exempt transaction-allow 14 days to complete</li> </ul> | Seller | 157 W 144th St<br>South Riverdale, IL<br>60827 | (708) 841-2200<br>www.villageofriverdale.net |
| Riverside                 | <ul> <li>\$325 Inspection</li> <li>\$25 exempt stamp</li> <li>Final water bill must be paid</li> </ul>   | <ul> <li>Certificate of Compliance</li> <li>Schedule inspection 10 days prior to close (708) 447-1241</li> <li>Provide original survey that is less than 6 months old.</li> <li>Deed must be stamped by the village.</li> </ul>   | Seller | 27 Riverside Rd<br>Riverside, IL 60546         | (708) 447-2700<br><u>www.riverside.il.us</u> |
| Robbins                   | <ul> <li>Stamp \$100 flat fee</li> <li>\$25 exempt stamp</li> <li>\$240 Inspection</li> </ul>  | Inspection application available only at village hall   | Either | 3327 W. 137th St<br>Robbins, IL 60472          | (708) 385-8940<br><u>www.robbins-il.com</u>  |
| Rolling<br>Meadows        | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>\$50 Exempt stamp required</li> <li>Final water bill and all other village debts must be paid</li> </ul>  | <ul> <li>Provide copy of deed, IL and village PTAX to obtain stamps</li> <li>Transfer form required for all deeds - available online</li> <li>Documentation submitted after 3:30 will result in stamps issued next day</li> </ul>   | Seller | 3600 Kirchoff<br>Rolling Meadows, IL<br>60008  | (847) 394-8500<br><u>www.cityrm.org</u>      |



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees  | Other Requirements   | Party  | Governing Body<br>Address                              | Telephone / Website                                 |
|---------------------------|---|--|--------|--|---|
|                           |   |  |        |  |   |
| Romeoville                | <ul> <li>Stamp \$3.50 per \$1,000</li> <li>\$40 non-exempt stamp<br/>required</li> <li>All village debts must be paid</li> </ul>  | <ul> <li>Provide original deed for village to affix stamp</li> <li>Transfer form req-call Finance Dept</li> <li>Clearance letter required on all debts and good for 5 days.</li> <li>Signed Buyer/Seller affidavit may be required for inspection issues.</li> <li>Schedule final water meter reading minimum 7 days prior to closing</li> <li>Foreclosed properties need walk-through by Village Building Department</li> </ul> | Buyer  | 1050 W. Romeo Rd<br>Romeoville, IL 60446               | (815) 886-7200<br><u>www.romeoville.org</u>         |
| Roselle                   | <ul> <li>No stamps required</li> <li>Final water bill must be paid</li> <li>Occupancy Inspection on<br/>vacated property 60+ days</li> <li>\$400 - SFR</li> <li>\$225 - Townhouse</li> <li>\$150 - Condo</li> <li>Inspection fee on REO property</li> <li>\$400 - SFR</li> <li>\$220 - Townhome</li> <li>\$150 - Condo</li> </ul> | <ul> <li>Inspection required before water will be turned on vacant<br/>(REO) property for buyers. NOT required before closing</li> </ul>   |        | 31 S. Prospect St<br>Roselle, IL 60172                 | 630-980-2000<br><u>www.roselle.il.us</u>            |
| Rosemont                  | <ul> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>   |  |        | 9501 W. Devon Ave<br>Rosemont, IL 60018                | 847-825-4404<br>www.rosemont.com                    |
| Round Lake                | • Final water bill must be paid   |  |        | 442 N. Cedar Lake Rd<br>Round Lake, IL 60073           | 847-546-5400<br><u>www.roundlakeil.gov</u>          |
| Round Lake<br>Beach       | <ul> <li>\$60 Inspection</li> <li>\$0 Water meter inspection</li> <li>All village debts must be paid</li> </ul>   | <ul> <li>All village debts must be paid prior to obtaining Certificate of<br/>Occupancy.</li> <li>Schedule final water reading 5 days prior to closing</li> </ul>  | Seller | 1937 N. Municipal Way<br>Round Lake Beach, IL<br>60073 | (847) 546-2351<br>www.villageofroundlakebeach.com   |
| Round Lake<br>Heights     | • \$75 Inspection   | <ul> <li>Inspection must be paid in advance</li> </ul>   | Seller | 619 W. Pontiac Ct<br>Round Lake Heights, IL<br>60073   | (847) 546-1206<br>www.villageofroundlakeheights.org |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees   | Other Requirements   | Party  | Governing Body<br>Address                             | Telephone / Website                                  |
|---------------------------|--|--|--------|---|--|
|                           |  |  |        |   |  |
| Round Lake<br>Park        | <ul> <li>\$75 Inspection</li> <li>\$65 re-inspection</li> <li>\$200 water deposit for new residences</li> <li>All village debts must be paid</li> </ul>  | <ul> <li>All village debts must be paid prior to obtaining Certificate of<br/>Occupancy.</li> </ul>  | Seller | 203 Lake Shore Dr<br>Round Lake Park, IL<br>60073     | (847) 546-2790<br><u>www.rlpil.us</u>                |
| Saint Charles             | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>   |  |        | 2 E. Main St<br>St. Charles, IL 60174                 | 630-377-4400<br><u>www.stcharlesil.gov</u>           |
| Sauk Village              | <ul> <li>\$300 Inspection fee given<br/>directly to inspector</li> <li>\$75 Application</li> </ul>   | <ul> <li>Inspection application available only at village hall</li> </ul>  | Seller | 21801 Torrence Ave<br>Sauk Village, IL 60411          | (708) 758-3330<br><u>www.saukvillage.org</u>         |
| Schaumburg                | <ul> <li>Stamp \$1.00 per \$1,000</li> <li>\$10 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>                                  | <ul> <li>Provide copy of contact and legal description of property to obtain stamps</li> <li>Transfer form required - available online</li> <li>Contact Water Dept. to schedule reading</li> </ul> | Seller | 101 S. Schaumburg Ct<br>Schaumburg, IL 60193          | (847) 895-4500<br><u>www.villageofschaumburg.com</u> |
| Schiller Park             | • Final water bill must be paid  | • Final water meter reading required before payment  |        | 9526 Irving Park Rd<br>Schiller Park, IL 60176        | (847) 678-2550<br>www.villageofschillerpark.com      |
| Shorewood                 | <ul> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>  |  |        | One Towne Center Blvd<br>Shorewood, IL 60404          | 815-725-2150<br>www.vil.shorewood.il.us              |
| Skokie                    | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>\$25 Exempt stamp required</li> <li>Final water bill must be paid</li> </ul>                                  | <ul><li>Transfer form required</li><li>Copy of PTAX and copy of deed required</li></ul>  | Seller | 5127 Oakton St<br>Skokie, IL 60077                    | (847) 673-0500<br>www.skokie.org                     |
| Sleepy Hollow             | <ul> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>  |  |        | 1 Thorobred Lane<br>Sleepy Hollow, IL 60118           | 847-426-6700<br>www.sleepyhollowil.org               |
| South Chicago<br>Heights  | • \$175 Inspection for property<br>plus \$25 for each additional<br>residence in same building \$200<br>inspection for commercial plus<br>\$25 each unit | <ul> <li>Certificate of occupancy needed</li> <li>Final water bill must be paid</li> </ul>   | Seller | 3317 Chicago Rd<br>South Chicago Heights,<br>IL 60411 | (708) 755-1880<br>www.southchicagoheights.com        |
| South Elgin               | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>   |  |        | 10 N. Water St<br>South Elgin, IL<br>60177-1695       | 847-742-5780<br>www.southelgin.com                   |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees   | Other Requirements   | Party  | Governing Body<br>Address                     | Telephone / Website  |
|---------------------------|--|--|--------|---|--|
|                           |  |  |        |   |  |
| South Holland             | • Final water bill must be paid  | Certificate of Payment required.   | Seller | 16226 Wausau Ave<br>South Holland, IL 60473   | (708) 210-2900<br><u>www.southholland.org</u>  |
| Steger                    | <ul> <li>\$50 Minimum for inspection</li> <li>Final water bill must be paid</li> </ul>   | <ul> <li>Schedule final water meter reading 1 week prior to closing</li> <li>If home has inside water meter, must be replaced with outside meter - \$100 fee</li> </ul>  | Seller | 3320 Lewis Ave<br>Steger, IL 60475            | (708) 754-3395<br>www.villageofsteger.org  |
| Stickney                  | <ul> <li>Stamp \$5.00 per \$1,000</li> <li>\$25 Exempt stamp required</li> <li>\$100 Zoning inspection</li> <li>Final water bill must be paid</li> </ul>   | • Provide village original deed and copy of sales contract, PTAX to obtain stamps.   | Seller | 6533 W. Pershing<br>Stickney, IL 60402        | (708) 749-4400<br><u>www.villageofstickney.com</u><br>Unincorporated Central St.<br>(708) 496-3520 |
| Stone Park                | <ul> <li>Stamp \$4.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>\$50 Inspection</li> <li>Final water bill must be paid</li> </ul>  | Original Deed, PTAX or MyDec required.   | Seller | 1629 N. Mannheim<br>Stone Park, IL 60165      | (708) 345-5550<br><u>www.vosp.us</u>   |
| Streamwood                | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>(Stamp exempt if seller shows proof of buying primary residence in Streamwood-a stamp still needs to be processed \$0)</li> <li>\$10 Exempt stamp required</li> <li>All village debts must be paid</li> </ul> | <ul> <li>PTAX and transfer form required – available online</li> <li>Copy of Deed required</li> <li>Schedule final water reading</li> </ul>  | Seller | 301 E. Irving Park Rd<br>Streamwood, IL 60107 | (630) 736-3800 Main<br>(630) 736-3844 Finance Dept.<br><u>www.streamwood.org</u>                   |
| Sugar Grove               | <ul> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>  |  |        | 10 Municipal Dr<br>Sugar Grove, IL 60554      | 630-466-4507<br>www.sugargroveil.gov   |
| Summit                    | <ul><li> \$50 minimum inspection</li><li> Final water bill must be paid</li></ul>  | Certificate of Compliance  | Seller | 7321 W. 59th St<br>Summit, IL 60501           | (708) 563-4800<br><u>www.summit-il.org</u>   |
| Sycamore                  | <ul> <li>Stamp \$5.00 per \$1,000</li> <li>\$0 Exempt stamp required<br/>(form required)</li> </ul>  | <ul> <li>Transfer form required - available online</li> <li>Provide village copy of sales contract and copy of Deed for stamps</li> <li>Stamps waived if:</li> <li>Purchaser is a current Sycamore resident for more than 1 yr</li> <li>Property is homestead</li> </ul> | Buyer  | 308 W. State St<br>Sycamore, IL 60178         | (815) 895-4920<br>www.cityofsycamore.com   |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees  | Other Requirements  | Party  | Governing Body<br>Address                                 | Telephone / Website  |
|---------------------------|---|---|--------|---|--|
|                           |   |   |        |   |  |
| Thornton                  | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>  |   |        | 115 E. Margaret St<br>Thornton, IL 60476                  | 708-877-4456<br>www.thornton60476.com                                      |
| Tinley Park               | <ul> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>   |   |        | 16250 S. Oak Park Ave<br>Tinley Park, IL 60477            | 708-444-5000<br>www.tinleypark.org   |
| University Park           | <ul> <li>Stamp \$1.00 per \$1,000</li> <li>\$25 Exempt stamp required</li> <li>\$250 Inspection</li> <li>All village debts must be paid</li> </ul>  | <ul> <li>Transfer form required - available at village hall or faxed</li> <li>Original signatures required, copy of sales contract</li> </ul>   | Seller | 698 Burnham Dr<br>University Park, IL 60484               | (708) 534-6451<br><u>www.university-park-il.com</u>                        |
| Villa Park                | <ul><li>\$50 Inspection (seller charge)</li><li>Final water bill must be paid</li></ul>   | <ul> <li>Call Public Works (630) 834-8505 to schedule</li> <li>No personal checks</li> </ul>  | Seller | 20 S. Ardmore Ave<br>Villa Park, IL 60181                 | (630) 834-8500<br><u>www.invillapark.com</u>                               |
| Volo                      | • All village debits must be paid.  |   |        | 500 S. Fish Lake Rd<br>Volo, IL 60073                     | (847)740-6982<br>www.villageofvolo.com                                     |
| Wauconda                  | • Final water bill must be paid   |   | Seller | 101 N. Main St<br>Wauconda, IL 60084                      | (847) 526-9609<br><u>www.wauconda-il.gov</u>                               |
| Waukegan                  | <ul><li>\$100 Inspection</li><li>Final water bill must be paid</li></ul>  | • Zoning letter required – application on available online AND<br>MUST BE REQUESTED PRIOR TO LISTING  | Seller | 100 N. Martin Luther<br>King Jr Ave<br>Waukegan, IL 60085 | (847) 599-2500<br>www.waukeganweb.net                                      |
| West Chicago              | <ul> <li>\$0 - Exempt stamps</li> <li>\$100 + \$0.12 per sq. foot</li> <li>Inspection fee on NON-Exempt</li> <li>property</li> <li>All village debts must be paid</li> <li>\$20 inspection fee vacant land</li> </ul> | <ul> <li>Non-Exempt</li> <li>1.Deed Certification form required, online</li> <li>2.Inspection required</li> <li>Final water meter reading 2 days prior to close</li> <li>Copy of signed deed for exempt deals-5 day review</li> </ul> | Seller | 475 Main St<br>West Chicago, IL 60185                     | Community Development Dept<br>(630) 293-2200<br><u>www.westchicago.org</u> |
| West Dundee               | <ul> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>   |   |        | 102 S. Second St<br>West Dundee, IL 60118                 | (847) 551-3800<br><u>www.wdundee.org</u>                                   |
| Westchester               | <ul> <li>\$0 Exempt stamp required</li> <li>\$125 Inspection - SFR/condo</li> <li>Compliance water bill must be paid</li> </ul>   | <ul> <li>Provide village original deed for stamps</li> <li>Final Meter reading required,(3 days advance) bill paid before affixing stamp to deed</li> </ul>   | Seller | 10300 W. Roosevelt Rd<br>Westchester, IL 60154            | (708) 345-0020<br>www.westchester-il.org                                   |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees  | Other Requirements  | Party  | Governing Body<br>Address                         | Telephone / Website                                      |
|---------------------------|---|---|--------|---|--|
|                           | -   |   |        |   |  |
| Western<br>Springs        | No stamps required  | <ul> <li>Final water meter reading required. Need seller forwarding<br/>address and buyer information</li> </ul>  |        | 740 Hillgrove Ave<br>Western Springs, IL<br>60558 | 708-246-1800<br><u>www.wsprings.com</u>                  |
| Wheaton                   | <ul> <li>Stamp \$2.50 per \$1,000</li> <li>\$25 Exempt stamp required</li> <li>Final water bill and all other village debts must be paid</li> </ul> | <ul> <li>Utility Account Application form – available online</li> <li>Real Estate Transfer Tax form – available online</li> <li>Water clearance letter required</li> </ul>  | Buyer  | 303 W. Wesley<br>Wheaton, IL 60187                | (630) 260-2000 Finance Dept.<br><u>www.wheaton.il.us</u> |
| Wheeling                  | • Water, sewer & garbage bills<br>must be paid (prior to transfer<br>stamp being issued)  | <ul> <li>Application for real estate transfer online</li> <li>Original deed required for stamp</li> <li>Schedule final water reading 7 days prior to close</li> <li>No personal checks</li> </ul>   |        | 2 Community Blvd<br>Wheeling, IL 60090            | (847) 459-2600<br>www.wheelingil.gov                     |
| Willowbrook               | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>  |   |        | 7760 Quincy St<br>Willowbrook, IL 60527           | 630-323-8215<br><u>www.willowbrookil.orq</u>             |
| Wilmette                  | <ul> <li>Stamp \$3.00 per \$1,000</li> <li>\$0 Exempt stamp required</li> <li>All village debts must be paid</li> </ul>                             | <ul> <li>Transfer form required - available online</li> <li>Schedule final water meter reading at least 2 weeks prior to close</li> </ul>   | Buyer  | 1200 Wilmette Ave<br>Wilmette, IL 60091           | (847) 251-2700<br><u>www.wilmette.com</u>                |
| Winfield                  | <ul> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>   |   |        | 27W465 Jewell Rd<br>Winfield, IL 60190            | 630-933-7100<br>www.villageofwinfield.com                |
| Winnetka                  | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>  |   |        | 510 Green Bay Rd.<br>Winnetka, IL 60093           | 847-501-6000<br>www.villageofwinnetka.org                |
| Winthrop<br>Harbor        | <ul> <li>No stamps required</li> <li>Final water bill must be paid</li> </ul>   |   |        | 830 Sheridan Rd<br>Winthrop Harbor, IL<br>60096   | 847-872-3846<br>www.winthropharbor.com                   |
| Woodridge                 | <ul> <li>Stamp \$2.50 per \$1,000</li> <li>\$25 Exempt stamp required</li> <li>All village debts must be paid</li> </ul>                            | <ul> <li>Minimum 48 hours to process stamps</li> <li>Transfer form required - available online</li> <li>Original deed required for rubber stamp</li> <li>Schedule final water reading at least 5 days prior to close</li> <li>NOTE: A \$200 payment or average bill amount required to obtain stamps</li> </ul> | Seller | 5 Plaza Dr<br>Woodridge, IL 60517                 | (630) 852-7000<br><u>www.woodridgeil.gov</u>             |
| Woodstock                 | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>  |   |        | 121 W. Calhoun St<br>Woodstock, IL 60098          | 815-338-4300<br>www.woodstockil.gov                      |

\* Landtrust will obtain stamps.



| County or<br>Municipality | Stamps, Inspections,<br>Other Fees  | Other Requirements  | Party  | Governing Body<br>Address               | Telephone / Website                         |
|---------------------------|---|---|--------|---|---|
|                           |   |   |        |   |   |
| Worth                     | <ul><li>\$100 Water certification</li><li>Final water bill must be paid</li></ul> | <ul> <li>Schedule final meter reading at least 7 days prior to closing,<br/>original deed to obtain stamps</li> </ul> | Seller | 7112 W. 111th St<br>Worth, IL 60482     | (708) 448-1181<br>www.villageofworth.com    |
| Yorkville                 | <ul><li>No stamps required</li><li>Final water bill must be paid</li></ul>        | Request to read final water meter online  |        | 800 Game Farm Rd<br>Yorkville, IL 60560 | 630-553-4350<br>www.yorkville.il.us         |
| Zion                      | • Final water bill must be paid   | • Final water meter reading required. Call (847) 746- 4060 to schedule.   | Seller | 2828 Sheridan Rd<br>Zion, IL 60099      | (847) 746-4000<br><u>www.cityofzion.com</u> |